

RF 1050 - Application for Radio Licence

Please fill in the following information and read the guidance material on page 4. Please complete in BLOCK CAPITALS using black or dark blue ink.

SECTION 1: LICENSEE DETAILS							
Radio licensing customer number (if known)							
Company/authority/individual in whose name the licence is required							
Name							
Address							
Postcode				E-mail			
Telephone				Fax No			
Address for correspondence (if different to above)							
Name							
Address							
Postcode				E-mail			
Telephone				Fax			
SECTION 2: LICENCE DURATION (Normally three years)							
<p>Licences can be applied for up to two months in advance of the required start date. Temporary licences are available, attracting a fee of one 36th of the full licence fee for each month or part month but subject to a minimum licence fee of £20. A short-term licence is only available for aircraft weighing over 3200 kg. Please note, licence start dates cannot be backdated.</p> <p>Please indicate the required start date (if not immediate) and for temporary licences the number of months this licence is required for.</p>							
Start date				Number of months			
SECTION 3: SYNDICATE MEMBERSHIP							
If this aircraft is owned by a syndicate please list all current syndicate members (names only)							

SECTION 4: AIRCRAFT AND EQUIPMENT DETAILS

Aircraft registration

Make and model of aircraft

Maximum take-off mass authorised (MTMA) (kgs)

Permanent licences are valid indefinitely. Fees are payable every three years. Temporary licences will attract a fee of one 36th of the full fee for each month or part month, subject to a minimum fee of £20, licence fees exceeding £20 will be rounded up to the nearest £.

3 YEAR FEE

Tier Code 1: 14,000 kg and over £350.00

Tier Code 2: 3,201 kg - 13,999 kg £150.00

Tier Code 3: 3,200 kg and below £20.00

Details of Radio Equipment to be used, all fields must be completed for the equipment that you intend to use.

TYPE	MAKE	MODEL	APPROVAL NUMBER
ADF			
Area NAV / DME			
ATC Transponder			
DME			
Global Positioning Systems			
HF Communication			
Marker			
Radio Altimeter			
Satellite Communication			
TCAS / ACAS			
VHF Communication			
VHF Navigation / Marker			
VHF Portable			
Weather Radar			

Other or additional (Please specify details below)

If you have difficulty locating the appropriate approval numbers you should contact either the manufacturer, retailer of the equipment or the Jersey Aircraft Registry on +44 (0)1534 822000 or online at www.jar.je

SECTION 5: DECLARATION I declare that the information provided in this form is correct.

Name	Signature
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It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. Persons doing so render themselves liable, on summary conviction, to a fine not exceeding the statutory maximum and or conviction or indictment to an unlimited fine or imprisonment for a term not exceeding two years or both.

SECTION 6: PAYMENT METHODS

CARD TYPE

The Civil Aviation Authority will only accept payment with Mastercard, Visa, Switch or Visa Delta.
Please indicate card type below:

Mastercard Visa Switch Visa Delta

Card holder's name in full

Card holder's email address

Amount (£)

Card number:																				
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Expiry date:			/			Card issue number (Maestro only):						
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Issue date:			/			Security code (3 digits on back of card):			
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SECTION 7: SUBMISSION INSTRUCTIONS

Please send your completed application form to:
info@jar.je

Or:
Jersey Aircraft Registry
14-18 Castle Street
St Helier
Jersey
JE4 9QD
Telephone: +44 (0)1534 822000

This licence will be issued from:
Radio Licensing Section
Safety and Airspace Regulation Group
CAA House K6
45-59 Kingsway
London
WC2B 6TE
Telephone: +44 (0)20 7453 6555
Fax: +44 (0)20 7453 6556

Radio Licence For An Aircraft – Application Guidance

General Guidance

1. The Civil Aviation Authority of the United Kingdom (UK CAA) has been appointed as agent to distribute radio licences on behalf of the UK Ofcom and the Jersey Aircraft Registry (JAR).
2. Your application form will be returned to you if you do not supply all of the necessary information and/or the correct licence fee.
3. Data Protection Act: Any personal information, which you supply to the UK CAA on behalf of Ofcom and the JAR, is kept for the purpose of issuing Aeronautical Radio Licences and associated functions. It is not passed to other organisations unless this is made explicit to you when you supply these details or it is a legal requirement.
4. Licences are not transferable. Once a licence is issued it cannot be transferred to another owner/licensee/aircraft.

Section 2 - Licence Duration

1. Short-term radio licences are available to cover aircraft in licence fee tier codes 1 and 2 where the licence is not required for 36 months and will attract a fee of one 36th of the annual fee for each month or part month, subject to a minimum fee of £20.00. Licence fees exceeding £20.00 will be rounded up to the nearest £. The minimum period available is one month up to a maximum of 35 months. The minimum fee that can be charged for this licensing variation is £20.00; therefore it is not available for tier 3 aircraft.
2. The licence can be applied for up to two months in advance of the requirement.

Section 3 - Syndicate Membership

1. Syndicates are asked to provide a list of syndicate members, as the Ofcom guidelines state that a licence shall remain valid for as long as there is a member of the syndicate in the group who was a member at the time of licensing.
2. Should all of the members listed at the time of licensing leave the syndicate the licence would be deemed invalid and a new licence would be required.
3. Syndicates are asked to advise UK CAA of any changes to this listing. Failure to notify the UK CAA's Radio Licensing section of changes to the listing of members of a syndicate may impact on the validity of the licence.

Section 4 - Aircraft and Equipment Details

1. For licensing purposes the definition of a transportable radio is a handheld portable aeronautical VHF radio with an integral antenna and power supply, which is not designed to be permanently installed on an aircraft.
2. A transportable licence covers the use of one portable radio for use in various aircraft but does not cover the radio's use as a groundstation. If you have a portable radio which is for use in one aircraft only it should be licensed as an aircraft radio.
3. An aircraft radio licence covers the permanent installation of any transmitting aeronautical radio equipment and the use of hand portable aeronautical VHF equipment on a JAR registered aircraft.
4. You must give details of the equipment and approval number to be used on the aircraft (including portable equipment).
5. The Air Navigation (Jersey) Law 2014 requires that radio equipment and its method of installation into a JAR registered aircraft is approved. The licence will be issued to cover the equipment you have had approved and recorded by a JAR approved maintenance organisation or repair station. You should therefore ensure that any changes to the installation are notified to the JAR to provide for continued validity or the reissue of the licence where appropriate. Your maintenance provider will be able to assist.